

MARIE FLECHE MEMORIAL LIBRARY
Meeting of the Board of Trustees
49 S. White Horse Pike, Berlin, N. J. 08009
February 10, 2026

MEETING CALLED TO ORDER by Board President Corrine Dowdell at 5:03 p.m.

FLAG SALUTE

Sunshine Notice: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been given to the Berlin Sun and the Camden Courier Post Newspaper. It has been posted on the MFML Bulletin Board and the website of the Marie Fleche Memorial Library showing the date, place and time of said meeting.

Roll CALL: Corinne Dowdell (Present), Nancy Grover (Present), Deanna Schuenemann (Absent), Cecilia Kuns (Present), Christine Flynn (present), Mayor Rick Miller (Present), Anne Marie Miller - Alternate (Absent), Julie Crossan - Alternate (Present)

ALSO, PRESENT: Library Director Mary Kristen Albertson, Gail Mottershead, President of the Friends

APPROVAL OF MINUTES of the January Board Meeting: Motion to approve the January 2026 minutes distributed via email. Motion made by Julie Crossan and seconded by Nancy Grover. All in favor, motion approved.

REPORT OF THE FRIENDS – Discussed the *Kids Candy Bingo* program coming up on February 21st at 12PM. There was further discussion on how to create more interest and additional outreach avenues. Brief mention of Friends paying for the window treatments.

REPORT OF MFML SCHOOL ADVISORY COMMITTEE MEMBERS:

BERLIN COMMUNITY SCHOOL- Julie Crossan discussed the activities and programs at the February 9th In-Service Ed Camp day at BCS.

TREASURER'S REPORT: Cecilia Kuns, Treasurer (Please see Attachment A):
MFML Operating/Checking Account: \$62,369.35
MFML Payroll Account: \$8,369.21
Capital Reserve Account: \$114,193.93
Total: \$184,932.49

Hearing no further discussion or questions, motion to receive and approve the Treasurer's Report was made by Christine Flynn and seconded by Nancy Grover. All in favor, motion approved.

FINANCIAL REPORT: Director, Mary Kristen Albertson (Please see Attachment B):

Receipts for January 2026: \$33,891.84
Disbursements for January 2026: \$7,315.43

Director highlighted several items on the disbursements. In particular she mentioned three additional museum pass programs. Discussed the large utility bills and it was suggested to contact a local contractor to look into fixing the windows in the hotel. Motion to approve the

Director's Financial Report made by Christine Flynn and seconded by Cecilia Kuns. All in favor, motion approved.

DIRECTOR'S REPORT: Director Albertson

Buildings and Grounds

Window Treatments are being installed on Wednesday February 11th. The Friends are funding this expense.

Alarm Estimate – Johnson Controls provided an estimate to install 3 motion detectors, two in the children's room and one on the front door of the brick building as well as two panic buttons. Cost for installation was approximately \$3,000. There would be a monthly fee of about \$98 per month for monitoring. Discussion ensued as to what the \$98 fee covered and if it was necessary. The Director was going to follow-up and get additional information from the alarm company.

Director will look into getting two new doors in the children's room. Also looking into possibly replacing the front door in the brick building. Will also look into safety features for the doors.

Finance

Discussion about opening a Capital One Bank Performance 360 Savings account in order to deposit the library's capital money reserves. Interest is considerably higher than what the library receives from our current TD Bank savings account. The Director and Treasurer will begin the process.

Personnel

DCRP has started for the employees with the help of the Borough CFO.

Technology

Training is continuing. Betty Velie will continue training for the next month with guidance and monitoring from the Director.

OLD BUSINESS

Trustee will continue in her position until her term expires in 12/26.

Audit will begin 2/25.

Director completed the annual report to the state library.

NEW BUSINESS

Book Club – current book club is at capacity and has had to turn away prospective members. It was decided to offer a second book club at a time and date to be determined.

Summer Reading Adult Program – the director will look into starting a summer reading program for adults.

Motion to adjourn the meeting was made by Nancy Grover and seconded by Cecilia Kuns at 5:48p.m. All in favor, motion approved.

OUR NEXT BOARD OF TRUSTEES MEETING IS SCHEDULED FOR
Tuesday, March 10, 2026 AT 5:00 P.M.

TRUSTEES: PLEASE CALL CORINNE DOWDELL OR THE DIRECTOR TO CONFIRM IF YOU
WILL BE ATTENDING THE NEXT MEETING.

Respectfully submitted

Christine Flynn
Board Secretary