

MARIE FLECHE MEMORIAL LIBRARY
49 S. White Horse Pike, Berlin, N. J. 08009

REORGANIZATION MEETING

JANUARY 13, 2026 – 5:00PM

1. Meeting Called to Order

2. Flag Salute

3. Swearing in of Re-Appointed Board Member: Corinne Dowdell

Oath of Office Administered by: _____

Corinne Dowdell– Five Year Term 1/1/2026 to 12/31/2030

4. Acknowledgement of Existing Board Members:

Christine Flynn 12/31/2028

- filling unexpired term

Nancy Grover 12/31/2027

Cecilia Kuns 12/31/2029

Deanna Schuenemann 12/31/2026

Rick Miller Serves by virtue as Mayor of Berlin Borough

(Anne Marie Miller – Alternate for Mayor)

Dr. Jack Marcellus Serves by virtue as Superintendent of BCS

(Julie Crossan – Alternate for Superintendent)

5. Sunshine Notice: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been given to the Berlin Sun and the Camden Courier Post Newspaper. It has been posted on the MFML Bulletin Board and the website of the Marie Fleche Memorial Library showing the date, place and time of said meeting.

6. Roll Call: C. Dowdell:_____, C. Flynn: _____, N. Grover: _____, C. Kuns: _____, D. Schuenemann:_____, Mayor Miller:_____, A. Miller (alternate):_____, J. Crossan (alternate): _____

Also present: _____

7. Approval of the Minutes of the Board meeting on December 9, 2025, as per email distribution.

Motion: _____ Second: _____(RCV)

8. Introductions, Welcome, Nominations & Election of Trustee Officers for 2026.

Nominations Committee Report – Corinne Dowdell (Board Officers hold office for one year)

Board President _____

Board Vice-President _____

Board Secretary _____

Board Treasurer _____

Motion to Approve: _____ Second: _____ (RCV)

9. **Report of the Friends**

10. **Report of MFML Advisory Committee Members**

11. **RESOLUTIONS:**

RESOLUTION R-1- 2026 A resolution to establish regular meeting dates for the 2026 MFML Board of Trustees meetings on the second Tuesday of each month to be as follows.

January 13	July 14
February 10	August 11
March 10	September 8
April 14	October 13
May 12	November 10
June 9	December 8

Time 5:00PM, Place MFML

RESOLUTION R-2- 2026 A resolution designating the Berlin Sun and the Camden Courier Post as the official newspapers for the Marie Fleche Memorial Library of Berlin for the year 2026.

RESOLUTION R-3- 2026 A resolution authorizing the Director, President, or Treasurer to advertise, receive and open bids.

RESOLUTION R-4- 2026 To appoint Berlin Borough’s Risk Manager, Edgewood Associates of Berlin Borough, N. J. as Risk Management Consultants to comply with any requirements of the MEL/CCJIF Insurance Company as it applies to the MFML.

RESOLUTION R-5 -2026 To confirm regular library hours of operation for 2026:

- Tuesday – Thursday - 10am to 8pm
- Monday & Friday– 10am to 5pm
- Saturday - 11am to 2pm
- Closed Saturdays - July and August
- Holidays: as posted on the MFML website
- To authorize changes in hours of Library operation during 2026 as recommended by the Director, approved by action of the Board of Trustees and posted on site and on MFML website.

RESOLUTION R-6-2026 To adopt the MFML 2026 Cash Management Plan

RESOLUTION R-7-2026 Authorization to adopt a Budget for Year 2026

RESOLUTION R-8-2026 Authorization to move \$50,000 from the Operating Account to the Capital Account

Motion to Adopt **Resolutions R-1- 2026 TO R-8 -2026:** _____ Second: _____(RCV)

12. **Treasurer’s Report:** Cecilia Kuns, Treasurer

Motion to receive and approve the Treasurer’s report: _____ Second: _____(RCV)

13. **Financial Report:** Mary Kristen Albertson, Director

Motion to receive and approve financial report: _____ Second: _____ (RCV).

14. **Director's Report**

15. **Committee Reports**

- Building and Grounds
 - Roof inspection
 - Window treatments
- Finance Committee
 - Capital Reserve Account
- Personnel
 - New Hire
 - Training
- Technology
 - Status update

16. **Old Business**

17. **New Business**

- Closed session to discuss employee benefits for 2026

18. **Privilege of the Floor:**

Motion to Open Privilege of Floor to the Public: _____ Second: _____ (RCV)

Anyone wishing to address the Board of Trustees please state your name, address and affiliation.

Motion to Close Privilege of the Floor: _____ Second: _____ (RCV)

19. **Motion to Adjourn:** _____ Seconded: _____ (RCV)

Next Meeting: February 10, 2026 5:00PM