

MARIE FLECHE MEMORIAL LIBRARY
49 S. WHITE HORSE PIKE – BERLIN N.J. 08009
SPECIAL MEETING OF BOARD OF TRUSTEES
WEDNESDAY, JUNE 30, 2023

MEETING CALLED TO ORDER by Board President Nancy Grover at 12:30 p.m.

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. It has been posted on the MFML Bulletin Board and the website of the Marie Fleche Memorial Library showing the date, place, and time of said meeting.

ROLL CALL: Nancy Grover (Present), Millard Wilkinson, Jr. (Present), Mary Kristen Albertson (Present), Deanna Schuenemann (Present), Corinne Dowdell (Present), Cecelia Kuns (Present), Mayor Rick Miller (Not Present), Supt. Dr. Joseph Campisi (Not Present), BCS Alternate Theresa Bonmati (Not Present)

ALSO PRESENT: MFML Director Christine Flynn

PURPOSE OF SPECIAL MEETING:

This meeting was called to discuss the possible appointment of a new library auditor due to a significant and unexpected increase in 2022 library audit fees requested by our current library auditor, Bowman & Company LLP.

The library's current auditing team has raised their rate by \$2,000. Their fee to complete our 2022 audit has increased from \$6,500 to \$8,500.

Christine reached out to Waterford Library because they are similar in size to our library. Waterford's library director recommended their auditor, Kenneth Ditmars from Westhampton, NJ. Christine then contacted Mr. Ditmars and provided him with general information about our library such as our size, budget, staff, and the system we use – QuickBooks. Mr. Ditmars said he has time and could conduct our 2022 audit, but he would like to review last year's audit first. He estimates the charge for his service to be between \$3 and 4K. Director Flynn also spoke with the director of the Stratford Library. Stratford has used Mr. Ditmars for over nine years, and they highly recommend him as well.

Motion to approve the appointment of Kenneth Ditmars as our new auditor made by Deanna Schuenemann and seconded by Millard Wilkinson, Jr. All in favor, motion approved.

Kenneth Ditmars will send the MFML a formal letter of engagement. We will then send a letter to Bowman & Company LLP terminating our relationship.

Respectfully submitted,

Mary Kristen Albertson
Board Secretary