

MARIE FLECHE MEMORIAL LIBRARY
49 S. WHITE HORSE PIKE – BERLIN N.J. 08009
MONTHLY MEETING MINUTES OF BOARD OF TRUSTEES
TUESDAY, MAY 10, 2022

MEETING CALLED TO ORDER by Board President Nancy Grover at 7:03 p.m.

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, Pursuant to Public Law 1975, Chapter 231. Said notice has been given to the Berlin Sun and the Camden Courier Post Newspaper. It has been posted on the MFML Bulletin Board and the website of the Marie Fleche Memorial Library showing the date, place, and time of said meeting.

ROLL CALL: Nancy Grover (Present), Millard Wilkinson, Jr. (Not Present), Christina Hoffmann (Present), Mary Kristen Albertson (Present), Kimberly Cunningham (Present), Deanna Schuenemann (Present), Corinne Dowdell (Present), Mayor Rick Miller (Present), Dr. Joseph Campisi (Present), T. Bonmati (Not Present)

ALSO, PRESENT: Library Director Christine Flynn and library staff Betty Velie; Friends' President Katie Kas; Alice Malloy from OLMC

APPROVAL OF MINUTES FOR BOARD MEETING HELD APRIL 12, 2022: Motion to approve the April 12, 2022 minutes as per email distribution made by Deanna Schuenemann and seconded by Corinne Dowdell. Mayor Miller abstained since he was not present at last month's meeting. All in favor, motion approved.

REPORT OF FRIENDS: Katie Kas provided the update for the Friends. The Mother's Day Tea was a success, and we had a lot of help from student volunteers from BCS per Deanna. There were about fifty-eight total guests who attended the Tea, and all were seated on the first floor of the library. The raffle basket did very well at the Tea, bringing in about \$300. The Friends will sell raffle tickets for a new basket at the upcoming Strawberry Festival. This new basket is kid-themed and will be tied to the Summer Reading Program. The Friends will also provide baked goods for the Strawberry Festival, which will be held on Saturday, May 24th. The Book 'N Bake Sale will be held again this year in September. The Friends will meet during the summer to discuss and plan for the Book 'N Bake Sale.

REPORT OF MFML SCHOOL ADVISORY COMMITTEE MEMBERS: Alice Malloy provided an update for OLMC. Enrollment remains consistent with 146 students K to 8, and 30 in Pre-K. Currently, there are no Covid cases in the school. Track season is underway with Relay teams that ran at the Penn Relays at the end of April. The boys came in fourth place, while the girls placed ninth. Two students performed in the All-South Jersey Elementary Honors Band on May 7th. First Communion was held this past weekend, and Confirmation is scheduled for the end of May. Other student activities include the Spring Concert, the fundraiser "Dance for Education" and Field Day. The 8th Grade activities begin in June including the Buddy Picnic, a Retreat, a field trip to Cape May, the 8th Grade Dance and Graduation on June 13th. The last day of school is on June 15th.

Dr. Campisi provided an update for BCS. He said enrollment has remained steady, and they just presented their budget for next year with a zero % tax increase for BCS. They were able to add four new staff members to expand their creative arts program. There are also still several staff openings, and all job postings are listed on the school's website. The principals send out an update weekly and Dr. Campisi sends out his Superintendent's Report monthly, so please follow BCS on Facebook. Field trips are underway including a trip to CCTS for those students interested in attending technical school. In June, the school will hold its annual Field Day, as well as an 8th Grade Dinner Dance. Graduation Promotion Ceremony will be on June 15th back indoors. Finally, Summer Academy, which is federally funded, will run again this summer.

TREASURER'S REPORT: Christina Hoffmann, Treasurer (Please see Attachment A): Apr. 2022

The balance as of 4/30/22 is as follows:

MFML Operating/Checking Account: \$80,506.31
MFML Payroll Account: \$5,230.50
Capital Reserve Account: \$156,369.55
Total: \$242,106.36

The second page of the report shows the outstanding checks totaling \$8,358.92. Hearing no further questions or discussion, motion to receive and approve the Treasurer's Report made by Corinne Dowdell and seconded by Deanna Schuenemann. All in favor, motion approved.

FINANCIAL REPORT: Director, Christine Flynn (Please see Attachment B): Apr. 2022 Report
Receipts for Apr. 2022: \$22,731.85
Disbursements for Apr. 2022: \$18,932.70
Total YTD Budget Expenses: \$69,696.37

Christine said there were no expenses out of the ordinary last month. The second page shows the detail line-by-line and year-to-date, we have spent \$69,696.37. There was no further discussion. Motion to receive and approve the Director's Financial Report made by Tina Hoffmann and seconded by Kim Cunningham. All in favor, motion approved.

DIRECTOR AND COMMITTEE REPORTS: Director Flynn (Please see Attachment B)

Policy Committee: There was one minor change to the Trustee By-Laws. We added the comment "as necessary" under the Director Evaluation. Motion to accept the Trustee By-Laws made by Corinne Dowdell and seconded by Deanna Schuenemann. All in favor, motion approved.

Buildings & Grounds Committee: Mayor Miller said his understanding is that the library will receive around \$150K because the Borough has other big capital expenditures. There will be a second reading of the budget by the council this Thursday. Once we have the confirmed number from this meeting, we will call a special board meeting to outline and prioritize projects. There was discussion about hiring an engineering firm to give guidance on the best way to proceed with the renovation projects. There was further discussion as to whether or not we would use one of the Borough firms. Board member Corinne Dowdell had questions about how the process would work and if we would all meet with the engineer once we determine our wish list. Board members have areas of expertise that they can bring to the discussion and decision-making process. So, yes it will be done as a whole Board, and we would meet with the engineer

and then vote on it as a Board. All work will also have to be coordinated since the library would have to be closed to get these projects completed.

Old Business: Board President Nancy Grover then read an abbreviated history of the library for the benefit of the new board members. The full history is posted on the MFML website.

New Business: Corinne Dowdell had a question about what the partnership between BCS and the library would look like, for example, if there would be a digital partnership. Dr. Campisi said Ms. Bonmati will be setting up the meetings to discuss sharing resources between the school and library. This planning will take place during the summer, and they are open to ideas. Students need a responsible adult to receive a library card or access resources online. Our library must follow the mandates set by the NJ State Library.

Nancy will reach out to Lisa Asare to see if we can re-establish a partnership with Eastern Regional High School.

Privilege of the Floor: Betty celebrated her 10-year anniversary as an employee of MFML, and the Board congratulated her on her service.

Motion to adjourn the meeting made by Deanna Schuenemann and seconded by Corinne Dowdell at 7:47 p.m. Hearing no further questions or discussion, all in favor, motion approved.

OUR NEXT BOARD OF TRUSTEES MEETING IS ON JUNE 14, 2022, AT 7:00 P.M.

TRUSTEES: PLEASE CALL NANCY GROVER OR THE DIRECTOR TO CONFIRM IF YOU WILL BE ATTENDING THE NEXT MEETING.

Respectfully submitted,

Mary Kristen Albertson
Secretary of the Trustees