

**Marie Fleche Memorial Library**  
**49 S. White Horse Pike, Berlin, NJ 08009**

**Monthly Meeting Agenda of the Board of Trustees**  
**September 8, 2020 – 7:00PM**

1. Meeting called to order by: \_\_\_\_\_ Time: \_\_\_\_\_
2. **Sunshine Notice:** Adequate notice of this meeting has been advertised in the Berlin Sun and the Camden Courier Post. Notice of this meeting has been advertised on the bulletin board of MFML and the website of the library indicating the date, time and location of the meeting.
3. **Roll Call:** N. Grover \_\_\_\_\_, M. Wilkinson \_\_\_\_\_, C. Hoffmann \_\_\_\_\_, R. Foster \_\_\_\_\_, MK Albertson \_\_\_\_\_, K. Cunningham \_\_\_\_\_, D. Schuenemann \_\_\_\_\_, Mayor Miller \_\_\_\_\_, J. Campisi \_\_\_\_\_

Also present: \_\_\_\_\_

4. **Approval of the Minutes** of the Board meeting on July 14, 2020 as per email distribution.  
Motion: \_\_\_\_\_ Second: \_\_\_\_\_ (RCV)
5. **Report of the Friends:** Friend's President or Designee
6. **Report of the School Advisory Committee** members: A. ERH, B. BCS, C. OLMC
7. **Privilege of the Floor:** Anyone wishing to address the Board of Trustees please state your name, address and affiliation before speaking.  
Motion to close: \_\_\_\_\_ Second : \_\_\_\_\_ (RCV)
8. **Treasurer's Report:** Christina Hoffmann, Treasurer (July & August)
  - a. MFML Operating /Checking Account \$ \_\_\_\_\_
  - b. MFML Payroll Account \$ \_\_\_\_\_
  - c. Capital Reserve Account \$ \_\_\_\_\_Motion to receive and approve treasure's report \_\_\_\_\_ Second: \_\_\_\_\_ (RCV)
9. **Financial Report:** Christine Flynn, Director
  - a. Receipts for the month of July & August, 2020 \$ \_\_\_\_\_
  - b. Disbursements for the month of July & August, 2020 \$ \_\_\_\_\_
  - c. Total Year-to-date expenses \$ \_\_\_\_\_Motion to receive and approve financial report \_\_\_\_\_ Second: \_\_\_\_\_ (RCV)

**10. Status of Library Operation during the Covid-19 Pandemic**

- a. Expanded Re-Opening
- b. Computer partitions

**11. Buildings & Grounds**

- a. Flooding in library basement

**12. Finance**

- a. Library audit

**13. Nominating Committee**

**14. Strategic Planning**

**15. Library Programs**

- a. Summer Reading
- b. YouTube channel

**16. Old Business**

- a. Outdoor light

**17. New Business**

**18. Motion to adjourn:** \_\_\_\_\_ **Second:** \_\_\_\_\_ (RCV)

**Next meeting: Tuesday October 13, 2020**