

The Marie Fleche Memorial Library is open at 25% capacity

- **Limited Number of People in the library**
 - Following the Governor's Executive Order the number of library patrons is limited to 25% of capacity. The staff will be monitoring the number of patrons at one time. If capacity is reached patrons will be asked to wait outside until space is available.
- **Hours**
 - Monday, Wednesday, Friday - 10AM – 5PM
 - Tuesday & Thursday – 12PM-7PM
 - Saturday – 11AM – 2PM
- **Computer Use**
 - Only 25% of computers will be available during this time. Patrons must make an appointment to use the computers and time will be limited to 30 minutes.
 - Printing and copying will be available. Cash only
- **Patron Behavior**
 - Patrons must wear a face covering while in the library, except where doing so would inhibit that individual's health or where an individual is under two years of age.
 - Masks will be provided if a patron does not have one
 - Patrons who do not wear a face covering will not be permitted in the library
 - Patrons are encouraged to select their materials and then promptly check out those materials and exit the library
 - There will be limited leisure seating available at this time
 - Social distancing must be maintained at all times
- **Staff Behavior**
 - Staff will wear masks at all times while interacting with the public
 - Staff will sanitize all high-touch areas, e.g. counters, doorknobs, computer equipment, etc. throughout the day in accordance with CDC guidelines
- **Library Building**
 - Hand sanitizers will be available at the library entrance and elsewhere in the library
 - Shields are in place at the circulation desk and between each public computer
- **Tutoring**
 - Appointments can be made for tutoring with a 1 hour limit
 - Staff will determine number of available timeslots for each request
- **Quarantine**
 - All materials returned to the library will be quarantined for 72 hours
- **Curbside pick-up**
 - Curbside pick-up will continue for anyone who does not wish to enter the library
- **Programs & Meetings**
 - During this pandemic all programs are cancelled and meeting space is not available

We reserve the right to change or modify any policy as we slowly begin to re-open the library.