Monthly Meeting Agenda of the Board of Trustees
Tuesday, August 13, 2019 – 7:00PM

1. Meeting called to order by:_____________________________ Time:_______________

2. Flag Salute

3. Sunshine Notice: Adequate notice of this meeting has been advertised in the Berlin Sun and the Camden Courier Post. Notice of this meeting has been advertised on the bulletin board of MFML and the website of the library indicating the date, time and location of the meeting.

4. Roll Call: N. Grover__________, M. Wilkinson__________, D. Schuenemann:__________, C. Hoffmann__________, R. Foster__________, MK Albertson__________, K. Cunningham__________, Mayor Bilella__________, Dr. Campisi__________, C. Kristoff__________

   Also present: ______________________________________________________________________________

5. Special Presentation: Painting donation

6. Approval of the Minutes of the Board meeting on June 11, 2019 as per email distribution.

   Motion:_______________________ Second:________________________ (RCV)

7. Report of the Friends: Friend’s President or Designee


9. Privilege of the Floor: Anyone wishing to address the Board of Trustees please state your name, address and affiliation before speaking.

   Motion to close:__________________ Second : ______________ (RCV)

10. Treasurer’s Report: Christina Hoffmann, Treasurer

    June Report (No meeting)
    a. MFML Operating /Checking Account $___________________
    b. MFML Payroll Account $___________________
    c. Accounts of MFML as an Association Library – 1957 – 12/2014
       i. TD Money Market Account $___________________

    July Report
    a. MFML Operating /Checking Account $___________________
    b. MFML Payroll Account $___________________
    c. Accounts of MFML as an Association Library – 1957 – 12/2014
       ii. TD Money Market Account $___________________
11. **Financial Report:** Christine Flynn, Director
   a. Receipts for the month of June, 2019 $_____________________
   b. Disbursements for the month of June, 2019 $_____________________
   c. Total Year-to-date expenses $_____________________
   d. Receipts for the month of July, 2019 $_____________________
   e. Disbursements for the month of July, 2019 $_____________________
   f. Total Year-to-date expenses $_____________________

Motion to receive and approve financial report________________ Second: __________________ (RCV)

12. **Director and Committee Reports:**
   a. **Buildings and Grounds**
      i. Update on hotel doors
      ii. Update on fence
      iii. AC repair, second floor library/hotel
      iv. Update on drainage problem

   Resolution R8-1 – To rescind the approval of $1,100 to repair the drainage problem since it was fixed by DPW.

   b. **Policy**
      i. Personnel Policy & Procedures Manual

   c. **Library Programs**
      i. Summer Reading update
      ii. Medicare program scheduled for October 1st

13. **Old Business**
   a. Library Trustee seminar

14. **New Business**
   a. Revision of Committee members
   b. By-Laws

15. **Privilege of the Floor:**
    Motion to Open Privilege of the floor to the public: ____________Second: ____________ (RCV)
    Anyone wishing to address the Board of Trustees please state your name, address and affiliation
    
    Motion to close: ____________ Second: ____________(RCV)

16. **Motion to adjourn:** ____________________________ Second: __________________ (RCV)

   Next meeting, October 8, 2019