1. Meeting called to order by:_____________________________ Time:_______________

2. Flag Salute

3. Swearing in of Deanna Schuenemann to fill unexpired term of Janet Guerere:
   Oath of Office Administered by:______________________________________________

4. Sunshine Notice: Adequate notice of this meeting has been advertised in the Berlin Sun and the Camden Courier Post. Notice of this meeting has been advertised on the bulletin board of MFML and the website of the library indicating the date, time and location of the meeting.

5. Roll Call: N. Grover__________, M. Wilkinson__________, D. Schuenemann:__________, C. Hoffmann__________, R. Foster__________, MK Albertson__________, K. Cunningham__________, Mayor Bilella__________ Dr. Campisi__________ C. Kristoff__________

   Also present: ______________________________________________________________

6. Approval of the Minutes of the Board meeting on May 14, 2019 as per email distribution.
   Motion:_______________________ Second:______________________________ (RCV)

7. Report of the Friends: Friend’s President or Designee


9. Privilege of the Floor: Anyone wishing to address the Board of Trustees please state your name, address and affiliation before speaking.
   Motion to close:_________________________ Second:_________________________ (RCV)

10. Treasurer’s Report: Christina Hoffmann, Treasurer

   a. MFML Operating /Checking Account $________________________

   b. MFML Payroll Account $________________________

   c. Accounts of MFML as an Association Library – 1957 – 12/2014
      i. TD Money Market Account $________________________

   Motion to receive and approve treasure’s report_________________________ Second:_________________________ (RCV)
11. **Financial Report:** Christine Flynn, Director  
   a. Receipts for the month of May, 2019 $_______________________  
   b. Disbursements for the month of May, 2019 $_______________________  
   c. Total Year-to-date expenses $_______________________  
   
   Motion to receive and approve financial report____________________ Second: ______________________ (RCV)

12. **Director and Committee Reports:**  
   a. **Buildings and Grounds**  
      i. Update on hotel doors  
      ii. Landscaping, fence  
   b. **Policy**  
      i. Personnel Policy & Procedures Manual  
      ii. Library Law  
         1. Trustee education requirement  
         2. Capital Expense funds  
      iii. Summer closing days  
   c. **Library Programs**  
      i. Summer Reading dates June 24th – August 9th.  
         1. Kick-off program June 25th  
         2. End of summer reading party August 15th

13. **Old Business**  
   a. Summer Board meetings and payment of bills

14. **New Business**

15. **Privilege of the Floor:**  
   Motion to Open Privilege of the floor to the public: _____________Second:______________ (RCV)  
   Anyone wishing to address the Board of Trustees please state your name, address and affiliation  
   
   Motion to close:___________________ Second:_______________(RCV)

16. **Motion to adjourn:**___________________________ Second:________________(RCV)

Next meeting, August 6, 2019