MEETING CALLED TO ORDER at 6:58 p.m.

FLAG SALUTE

SUNSHINE NOTICE: Adequate notice of the meeting has been advertised in the Berlin Sun, and the Camden Courier Post. Notice of the meeting has been posted on the bulletin board and website of the MFML, indicating the date, time and location of this meeting.

ROLL CALL: Nancy Grover (Here), Millard Wilkinson, Jr. (Here), Janet Guerere (Absent), Christina Hoffmann (Here), Robert Foster (Here), Mary Kristen Albertson (Here), Kimberly Cunningham (Here), Mayor James Bilella (Absent), Kristen Martello (Absent), Cande Kristoff (Absent)

ALSO, PRESENT: Library Director Christine Flynn; Friends’ President Katherine Kas; Alice Malloy from Our Lady of Mount Carmel Regional School (OLMC)

APPROVAL OF MINUTES FOR BOARD MEETING HELD FEBRUARY 12, 2019: Motion to approve the February 12, 2019 minutes distributed via email made by Tina Hoffmann and seconded by Millard Wilkinson. All in favor, motion approved.

REPORT OF FRIENDS: President Katie Kas said there was a good turnout for the Ollie Gator’s Fundraiser despite the weather. She will have a total of the money raised for this event within the next day. She will have that figure for the next Friends’ meeting, which will be held on April 5th at 6:30 p.m. Tina inquired as to whether Katie wanted to mention the Tea. Katie said she will have more details to share about the tea following their April 5th meeting, but she did confirm that the Tea is a go and will be the Friends’ next event.

REPORT OF MFML SCHOOL ADVISORY COMMITTEE MEMBERS: Alice Malloy provided the updates for OLMC. She said that standardized testing was held this week. Both the boys’ and girls’ basketball seasons are winding down, but both had winning seasons. Track begins in mid-March. Nine OLMC students are advancing to the National History Bee and National Science Bee. Three students participated in NJ History Day at Rutgers in Camden and thank you to the Fleche Library for the availability of resources they used in their projects. On March 15th, OLMC will be recognized as a Camden County Middle School – School of Character. They will receive this award on Friday, March 15th at 10 a.m. in the school gym and this award comes with a $500 check for character building.

PRIVILEGE OF THE FLOOR: This section is not applicable as there are no members of the public present at this meeting. We do not need to open or close the privilege of the floor.

TREASURER’S REPORT: The Treasurer’s Report for January and February was provided by Christina Hoffmann, Treasurer (Please see Attachment A)

MFML Operating/Checking Account: $101,819.22
MFML Payroll Account: $4,192.29

Accounts of MFML as an Association Library from 1957 to 12/31/2014
The second page of the report is the reconciliation or outstanding checks. Motion to receive and approve the Treasurer’s Report made by Kim Cunningham and seconded by Bob Foster. All in favor, motion approved.

FINANCIAL REPORT: Director, Christine Flynn (Please see Attachment B)
Receipts for February 2019: $21,081.55
Disbursements for February 2019: $17,647.45
Total YTD Budget Expenses: $38,650.46

Director Flynn said Arcari & Iovino is the bill for the architects and the expense for Hutchinson is for the repair of the heater, specifically the replacement of a defective part. Otherwise, the expenses are normal monthly operating expenses. Year-to-date, we have spent $38,650.46 and the second page of the report is a line-by-line detail of the expenses. Motion to receive and approve the Director’s Financial Report made by Millard Wilkinson and seconded by Mary Kristen Albertson. Hearing no further questions, motion approved.

DIRECTOR AND COMMITTEE REPORTS: Director Flynn (Please see Attachment B)

Buildings & Grounds – We will do the presentation for the Borough Council during their budget meeting. This is a working meeting but the mayor thought it was a better meeting to present the Construction Bond request as the CFO will be there. The presentation that Christine and Nancy will make on behalf of the library will be only about 5 to 10 minutes during this working meeting, which will be held tomorrow, Wednesday, March 6th. The point to stress is that this is a loan and it will be paid back. Christine also spoke to the CFO to provide her with a little background prior to the meeting, and a resolution will need to be passed for this loan. Tina and Millard will not attend this meeting as it is expected to be a short presentation.

Library Programs – It was another a busy month for the children’s programs with a special program held to celebrate Valentine’s Day. All other programs were the regular monthly programs.

OLD BUSINESS: Christine showed the board the plaque recognizing donations made by the Grimmie family, Borland family and the Friends of the MFML. It will be placed in the alcove where the reading nook is located. Christine asked whether a formal presentation of this plaque should be made or how it should be handled. Tina said that the Grimmie family would attend a dedication if we decided to make a formal presentation. Nancy then suggested what if we took a picture of the plaque and sent it along with a note to each family saying that the plaque is in place and to come by and view it at their convenience. This approach was presented since it is in honor of multiple families and this will eliminate having to coordinate multiple schedules. Tina also mentioned that a lamp should be put in that corner and Nancy has a lamp that just may work there. Nancy or Christine will reach out to the Borland Family and Tina will be reach out to the Grimmie Family while Christine and Nancy will work on taking a picture and writing the notes on the library’s card stationary. The Friends’ will also be notified that this plaque has been put into place.

NEW BUSINESS: Nancy brought up that one of our board members Janet Guerere has been having some health issues and she is not physically able to attend meetings. Tina will be meeting with Janet on Thursday of this week and will let her decide if she will continue her
participation. Of course, she is always welcome to attend meetings and/or weigh in on issues as a life-long trustee. Tina will let us know the outcome of Janet’s decision.

Nancy then presented another issue of new business which is that there is no Superintendent for BCS currently. The Superintendent’s contract was not renewed and a new Superintendent has not yet been appointed. While there is an acting Superintendent and an alternate for BCS, we need further direction as the alternate was selected by the former Superintendent. Millard suggested contacting the NJLTA to explain the situation and ask for guidance. Christine will reach out to the NJLTA to see how we should act for the next few months until a new Superintendent is appointed.

Bob brought up the idea of holding fundraisers for the MFML soon. Christine said when the construction grant is in place next year, she could envision having a fundraiser that could be tied to that project. It is something to put on the radar for next spring as it would help defray some of the expenses associated with the expansion. It is also important to begin planning now so we can partner with DBRC and other local businesses on such an event.

PRIVILEGE OF THE FLOOR: There is no public presence at this meeting.

Motion to adjourn the meeting was made by Millard Wilkinson and seconded by Kim Cunningham at 7:30 p.m. Hearing no further questions or discussion, all in favor, motion approved.

OUR NEXT BOARD OF TRUSTEES MEETING WILL BE HELD ON TUESDAY, APRIL 9, 2019 AT 7:00 P.M.

TRUSTEES: PLEASE CALL NANCY GROVER OR THE DIRECTOR TO CONFIRM IF YOU WILL BE ATTENDING THE NEXT MEETING.

Respectfully submitted,

Mary Kristen Albertson
Secretary of the Trustees